

# Rancho Cucamonga Fire Protection District

## CLAIM FOR DAMAGE OR INJURY

Mail or Hand Deliver to:  
The City of Rancho Cucamonga  
Attn: City Clerk's Office  
10500 Civic Center Drive  
Rancho Cucamonga, CA 91730

Incident No. \_\_\_\_\_

Name of Claimant: \_\_\_\_\_  
(First Name) (Middle Initial) (Last Name)

Home Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Daytime( ) \_\_\_\_\_ Evening( ) \_\_\_\_\_ Cell( ) \_\_\_\_\_

Type of Loss:  Personal Injury Other: \_\_\_\_\_ Police Report # \_\_\_\_\_  
 Property Damage  Indemnity-Date Complaint Received \_\_\_\_\_

When did injury or damage occur? \_\_\_\_\_ AM/PM  
(Month/Day/Year) (Day of Week) (Time)

Where did injury or damage occur? (Street address, intersecting streets, or other location)  
\_\_\_\_\_

How did injury or damage occur? (Describe accident or occurrence)  
\_\_\_\_\_

What action/inaction by the City, or its employees, caused your injury or damage?  
\_\_\_\_\_

What injury or damage did you suffer?  
\_\_\_\_\_

Name of any witnesses:  
\_\_\_\_\_

(Name) (Address) (Phone Number)

(Name) (Address) (Phone Number)

Is total amount of claim greater than \$10,000 Yes \_\_\_ No \_\_\_ State the amount claimed (must be included):  
Personal Injury \$ \_\_\_\_\_ Property Damage \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

**NOTE: Please attach copies of supporting documentation for the amounts claimed.**

If claim relates to an automobile accident, please answer the following- ATTACH PROOF OF INSURANCE:

Please check here if there was no insurance coverage in effect at time of incident

Insurance Policy # \_\_\_\_\_ Insurance Company \_\_\_\_\_

Insurance Broker/Agent: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

### ALL NOTICES AND/OR COMMUNICATIONS SHOULD BE SENT TO:

Name (Mr./Mrs./Ms.) \_\_\_\_\_ Daytime Phone ( ) \_\_\_\_\_

Address (Street, City, State, Zip) \_\_\_\_\_

**Warning:** Claims for death, injury to person, or to personal property must be filed no later than six (6) months from date of occurrence (Gov. Code, Sec. 911.2). Claims for damages to real property must be filed no later than one (1) year from date of occurrence (Gov. Code, Sec. 911.2).

Signature

Relationship (self, attorney, guardian, etc.)

Date